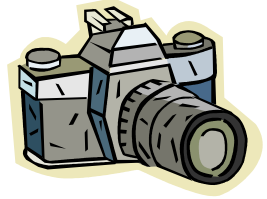


# GUIDELINES FOR PHOTOGRAPHERS



*Dear Wedding Photographer:*

Here at First United Methodist Church it is our goal to make the wedding ceremony a memorable worship experience. The Bride and Groom are very important to us and we want their special day to be full of moments they will remember their entire lives. We need your cooperation to ensure this while keeping the integrity of our worship service intact.

You can do this by following these simple guidelines.

1. Please allow plenty of time prior to the wedding for pre-wedding photographs taken in the chapel/sanctuary. The church wedding coordinator will clear the chapel/sanctuary 35 minutes prior to the start time of the wedding. This is to ensure the area is prepared for the worship service. The chapel/sanctuary will reopen for guests 30 minutes prior to the start of the wedding.
2. There will be **no** movement during the wedding ceremony by the photographer, this starts at the time the chapel/sanctuary is reopened to receive quests. If the wedding is to be held in the chapel you are welcome to take **non-flash** pictures during the ceremony from the back of the chapel. If the wedding is to be held in the sanctuary you are welcome to take **non-flash** pictures from the balcony. Please understand no other locations can be used during the ceremony for pictures. You are welcome to stage scenes before or after the ceremony.

We appreciate your anticipated cooperation and look forward to working with you to create a memorable experience for the bride and groom. If you are unable to work within the above guidelines please contact the wedding party as soon as possible so they can make other arrangements for a photographer. If you are willing to work within the above guidelines please fill out the below information. Signing below will indicate that you understand and will abide by these rules. If the above guidelines are not followed on the wedding day you will be asked to leave immediately, leaving the bride and groom without professional photographs of their special day.

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## STUDIO INFORMATION

*Please return this portion back to First United Methodist Church no later than two weeks prior to the ceremony.*

Photographer Name: \_\_\_\_\_ Studio Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Studio Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Photographer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Bride's Signature: \_\_\_\_\_ Groom's Signature: \_\_\_\_\_